

Squadron 811 Ranger Team Search and Rescue

Standard Operating Procedures



“Anyone, Anywhere, Anytime”

“On the night of September 11th any member of the CAP would have carried out any assigned mission without hesitation. The Hawk Mountain Ranger would have done the same on September 10th.”

-Jon Blumenfield, CAP

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The Ranger Creed

It is my duty as a member of the Rangers of the Civil Air Patrol ground search and rescue service to save lives, aid the injured, and protect their property.

In order to do this, I will keep myself physically fit at all times.

I will be prepared at all times to perform my assigned duties quickly and efficiently, placing these duties before my personal desires and comfort.

These things we do that others may live.

The Medic Creed

I will provide to the utmost limits of my capabilities the best possible care to those in need of my aid and assistance.

To this end I will aid all those who are needful, paying no heed to my own desires and wants; treating friend, foe or stranger alike, placing their needs above my own.

To no mean will I cause or permit harm to befall, nor will I refuse aid to any who seek it.

I will willingly share my knowledge and skills with all those who seek it. I seek neither reward nor honor for my efforts for the satisfaction of accomplishment is sufficient.

These obligations I willingly and freely take upon myself in the tradition of those that have come before me.

These things we do so that others may live.

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Duties and Responsibilities:

R-SRTC (Senior Ranger Team Commander) Oversees the development of the leadership of the Ranger Team, maintains assets, authorizes team training events (R-Adv)

R-CRTC (Cadet Ranger Team Commander) Cadet in charge, does all navigation, oversees patient care, maintains search line, signs in team at base (R-Adv)

R-DCRTC (Deputy Cadet Ranger Team Commander) Replaces CRTC in absence, alternate radio operator, sets up scene perimeter (R-1)

R-M (Medic) Responsible for team sanitation and hygiene, primary job is to get the patient stabilized and ready to go in 10 minutes after finding the patient (F-M), (R-1)

R-C (Communications) Radios position reports, conducts radio checks, reports clues and finds to base, maintains team's radios and batteries (ROA-B)

R-N (Navigation) Double checks navigation done by the CRTC, plots road course to give driver directions (R-2)

R-W1 (Woodsman) L-Per, assists medic in rolling patient, left end of search line, carries team machete (R-2)

R-W2 (Woodsman) L-Per, assists medic in rolling patient, right end of search line, carries team shovel (R-2)

R-B (Basic Team Member) Stokes bearer, moves as part of search line, performs crash site security. (R-3)

PURPOSE OF THE RANGER TEAM

- The mission of the Squadron 811 Ranger Team is to; at any time, in any weather, and at any location within the state, upon arrival; conduct a search for casualties, provide necessary first-aid treatment, and evacuate the casualty to an appropriate treatment facility. These things we do that others may live.

POLICIES

TRAINING AND SIGN-OFFS

- ALL emergency services training provided by *any* member of the squadron 811 Ranger Team must first be approved by the SRTC, CRTC or designee. No training or sign-offs should be administered before consent is given. This applies to all Emergency Services members, regardless of age, rank, ranger or ES experience.
- Once the SRTC, CRTC or designee approves the training and/or sign-offs *you* must be fully qualified in that specialty before you can sign-off anyone on any task.
- Whenever a training and/or task signoff is being administered, cadets and seniors must pass ALL of the tasks correctly that are listed in the 101 Team Task Guide. If any of the tasks are failed, the cadet or senior will not be signed off.

CONDUCT AT MISSIONS, MEETINGS, AND SAREXs

- All members of the Squadron 811 Ranger Team will maintain professionalism and military bearing at all times, regardless of the circumstances.
- If any member of the Ranger Team is not officially qualified to serve on the SAREX or mission, they will be sent home immediately, no exceptions.
- No one will discuss anything with any media except for the Ground Team Leader or Information Officer.
- If media approaches you, you are not to give any information or say 'no comment'. In this situation, you must send the media to the Information Officer or Ground Team Leader.
- For those operating the radios, you are to maintain professionalism at all times. Remember what you have learned and put it to use. Never pass any personal information over the radio or use profanity.

NO TOLERANCE POLICY

- This policy establishes that all rules are final and all enforcements to all policies are final and applies to everyone. No matter what the rank or grade.
- The Commanders word is final to this policy and will not be questioned.
- Drugs and Alcohol will result in immediate dismissal from CAP activities

ATTENDANCE POLICY

- Each member of the ground team is expected to be active in SAREXs, missions, and ES training. This may be waived with a valid excuse.

- Each member of the Ranger Team is required to participate in a function every six months to be mission-eligible. Required functions include SAREXs or squadron-approved training only.
- Failure to participate in an ES function every six months may result in suspension or expulsion from the Squadron 811 Ranger Team. As well as termination of mission-eligibility. (See Problem Resolutions page)

THE ES BOARD

Membership includes all squadron Ranger Team Command Staff. The board is responsible for approving, interviewing, and keeping records of all Squadron 811 Ranger Team Members. The board is also responsible for planning and conducting actual and training missions as well as in-depth classroom instruction on Search and Rescue and Incident Command. Only board members may certify for advancement of a squadron member although advanced members may sign off on required tasks. EXCEPTION: No decision of membership shall be reached without the approving consensus of all present board members.

MEDIC POLICIES

- First and foremost rule: do no further harm
- Any given member of the ES team is only permitted to perform within their standard of care. This is so that a team member is not giving care they are not qualified to perform, this is necessary in order for team to be protected by the Good Samaritan laws.
- Everyone is required to utilize universal precautions when contact with any unknown bodily fluids is possible.
- Absolutely no morphine
- Absolutely no needles
- Absolutely no drugs, alcohol, tobacco products, or high caffeine products.
- Safety for the team members will always be the primary concern
- Every effort should be made to shield the patient from curious bystanders as well as concealing a deceased body from onlookers
- Every effort should be made to honor any request that you can reasonably manage, such as calling a patient's home or giving a message to family members.
- All signs, symptoms, developments, and treatments of the patient will be logged in the mission logbook. An attempt should be made to have a secondary CAP witness for all major events.
- No medications will be administered by anyone on the team unless the individual is qualified to do so.
- Private property will never be entered unless the possibility of a find/save is present.
- Failure to comply with these rules will result in appropriate corrective actions.
- When providing medical treatment all personnel acting under the supervision of the medic will comply with orders without arguing. In emergent situations suggestions may be made to better care for the patient; however arguing will result in dismissal from the Emergency Services team.
- No members will discuss anyone involved in an incident except in legal matters, higher medical providers involved in the care of the patient, or legal guardians of the patient.
- All individuals who appear to be deceased will be treated as if they can be saved. Due to rapid increases in the medical field individuals may be saved hours after their death.

- The medical bag will be kept within ten (10) feet of the medic on duty at all times.
- Our job is to control life threatening injuries, stabilize, load and go!! This should be done within ten (10) minutes.
- A medic will have a pleasant personality, leadership ability, good judgment, moral character, and adaptability .

PROBLEM RESOLUTION

- The Squadron 811 Ranger Team operates with high moral and ethical standards. It is imperative that each member of the team avoids any infractions of the honor code, code of conduct, or Ranger team policies.
- The following represents grounds for further investigation and/or counseling:
 - Any violation of the honor code
 - And action that would bring disgrace upon the Ranger Team or CAP
 - And violation of the Squadron 811 Ranger Team policies and guidelines
 - Any act of insubordination in or out of the Ranger Team chain of command.
 - Any display of inappropriate behavior or attitude
 - Any act of hazing or harassment
- Each violation of any ground team policy will be evaluated on an individual basis. Depending on the severity and/or frequency of the violation, the following may occur (not necessarily in this order):
 - Verbal warning, counseling, appropriate corrective action
 - Written/documented warning, counseling, appropriate corrective action
 - Documented review board, counseling, appropriate corrective action
 - Suspension
 - Expulsion
- Failure to comply with any policies established can and will result in one of the above actions.

PHYSICAL FITNESS

- As a part of the ground team, you are expected and required to maintain your physical fitness at all times.
- At any time during a SAREX, mission, or training, any Ground Team Leader has the authority to send a member home from the function if he/she thinks that you are not physically fit to participate. This includes any lack of sleep, fatigue (minor or severe), or sickness.
- For both the ranger and ground team, it is required that you keep up to date with your current qualifications.

TYPES OF UNIFORM

THE FIELD UNIFORM

- BDU uniform maintained in accordance with squadron policies and the CAPM 39-1
- Polished field boots
- Orange cover with appropriate symbol or numbers, creased (hard hat may be substituted in the field)

THE WINTER UNIFORM

- BDU uniform
- Field boots (waterproof and insulated)
- Appropriate inner and outer layers
- Orange cover with appropriate symbol or numbers, creased (black winter hat may be substituted if necessary)

THE SQUADRON UNIFORM

- BDU uniform (perfected)
- Parade boots
- Orange cover with appropriate symbol or numbers, creased

THE RANGER UNIFORM

- BDU uniform same as above
- Field boots, polished
- Pistol belt (appropriately colored)
- Scarf (appropriately colored)
- Orange cover with appropriate symbol or numbers, creased
- Ranger tab worn on BDU blouse
- Whistle chain (for Ranger 2nd class and above)

LOGBOOK

- The logbook should be kept in a neat and orderly fashion. It is a piece of legal evidence and is meant to look and be professional.
- The log book will be kept in military time.
- If possible, the logbook should be kept in uppercase letters, however, if it was previously started in uppercase and lowercase letters, that form should be kept.
- If a mistake is made at any time in the process of keeping the logbook, you will make one, single line through the mistake made, and initial it with all three of your initials.
- At the end of a day, at 2359, you will write “end of day” and put one slash through the page from left to right. On the next page, you will put 0000, “new day” and continue the log book appropriately
- Special orders and guard-shifts should be written in the front of the logbook if possible. However, this is not required.
- The logbook will never, under any circumstances, be left unattended. It should be guarded carefully at all times, and it should never be left behind or forgotten. The logbook is your first priority.

Attachment 1

SQUADRON 811 EMERGENCY SERVICES TEAM CONTRACT

I _____, have read, understand, and agree to follow all the rules and terms included in this Standard Operating Procedures manual for the Squadron 811 Ranger Team.

If I should fail to comply with any of the policies listed in this SOP I fully understand that these actions may result in my suspension and or dismissal from the Squadron 811 Ranger Team.

Printed Name of Cadet

Signature of Cadet

Date

Attachment 2

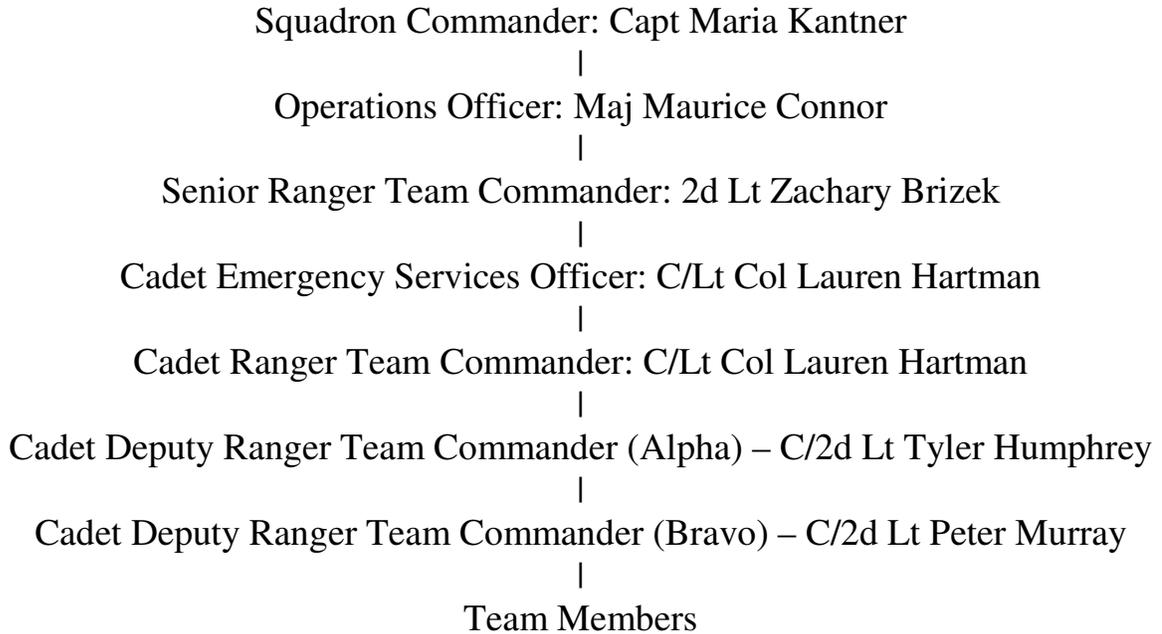
RANGER GRADES AND REQUIREMENTS

Training Level	Abbr	Qualification Requirements Qualification As Per Pennsylvania Wing Requirements for Ranger Grade
Expert Ranger	R/Ex	
Advanced Ranger	R/Adv	
Ranger First Class	R/1	
Ranger Second Class	R/2	
Ranger Third Class	R/3	

Training Level	Corresponding Award *
Expert Ranger	Black Keystone Cover, Black T-Shirt, Black Pistol Belt
Ranger 1 st Class	LL Patch for Uniform
Ranger 2 nd Class	Whistle Chain
GES/ 101-T card	Orange T-Shirt
Certified Field Medic	Red T- Shirt

*Medics will wear a red shirt in field for easy recognition.
 NOTE: Awards only to be worn during squadron ES functions.

Squadron 811 ES Chain of Command



Medical Chain of Command

